

**Internal Quality Assurance Cell (IQAC)
Annual Quality Assurance Report (AQAR)
For the period of 2017-18**

**NSS COLLEGE MANJERI
MALAPPURAM–KERALA 676122**



Accredited by NAAC with Grade B in (2.75) 2013

Submitted to



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

NSS College, Manjeri

1.2 Address Line 1

NSS College P.O

Address Line 2

Manjeri, 676 122

City/Town

Manjeri

State

Kerala

Pin Code

676 122

Institution e-mail address

nsscollegemji@gmail.com.

Contact Nos.

04832766136

Name of the Head of the Institution:

Dr. Sankar .K

Tel. No. with STD Code:

04832766136

Mobile:

9446334343

Name of the IQAC Co-ordinator:

Dr. Santhosh Kumar Vallikkat

Mobile:

9447353421

IQAC e-mail address:

iqacnsscollegemji@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/62/A&A/165 dated 05-01-2013

1.5 Website address:

nsscollegemanjeri.org

Web-link of the AQAR:

<http://nsscollegemanjeri.org/assets/aqar/AQAR2017-18.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	2.75	2013	2013-2018
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

18/03/2013

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR-	2013-14	20/12/2018
ii. AQAR-	2014-15	20/12/2018
iii. AQAR-	2015-16	20/12/2018
iv. AQAR-	2016-17	20/12/2018

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

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1.12 Name of the Affiliating University (*for the Colleges*)

University of Calicut

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

No

University with Potential for Excellence

No

UGC-CPE

No

DST Star Scheme

No

UGC-CE

No

UGC-Special Assistance Programme

No

DST-FIST

No

UGC-Innovative PG programmes

No

Any other (*Specify*)

UGC-COP Programmes

No

2. IQAC Composition and Activities

2.1 No. of Teachers

7

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

0

2.4 No. of Management representatives

1

2.5 No. of Alumni

0

2.6 No. of any other stakeholder and
community representatives

0

2.7 No. of Employers/ Industrialists

0

2.8 No. of other External Experts

1

2.9 Total No. of members

2.10 No. of IQAC meetings held 5

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

Plan of Action

June

- Invite inputs from every department, clubs and forums towards the Action Plan of the College for the academic year
- Distribute timetables and academic calendar to the second and third year degree students and second year Post Graduate students.
- The course teachers submit the teaching plan to the IQAC.
- Preparation of teachers diary
- Invite infrastructural requirements of the departments and library.
- Review and compile the proposals from

Achievements

June

- IQAC distributed academic calendar to the students.
- An Action plan of the College for the entire academic year was prepared. This was distributed to the departments and various forums and clubs so that they could plan different programmes early in the beginning of the academic year.
- Drafted the Action Plan and submitted it to the College Council for approval.

the departments, clubs and forums, and finalise of the Action Plan for the year.

- Setting up of an Admission Committee and distributing of guidelines for University admission
- Formation various committees and distribution of works
- Preparations for Celebration of days
- Preparation Tutorial meetings
- Preparation for conducting exhibition
- Preparations for conducting add on courses
- Preparations for mentoring system
- Preparation for Clean and Green Campus Campaign

July

- Giving awareness to the senior students regarding anti-ragging rules.
- Admission of first year degree students
- orientation classes for first year students
- Preparation of syllabus for bridge course
- Remedial coaching classes
- Department library and digital library in association with students and Alumni
- Lectures and Talks of eminent scholars
- Orientation programme
- Preparations for awareness programmes
- Distribution of Tutorial records of freshers to the departments by IQAC.

August

- Organising orientation programme for the first year degree students.
- Organising general body meeting of PTA.
- Conduct first internal examination for the third semester and fifth semester students
- Admission to Post Graduate Programmes and organising induction programme.
- Preparation of Socio economic profile
- Preparations for sports and arts festivals and zonal competitions
- Preparations for club activities such like inaugurations and exhibitions
- Organise orientation programme for the entire teaching staff
- Department visit by IQAC

- Teachers diaries were distributed on time.
- committees are reconstituted by college council
- World environmental day celebrations
- Conducted tutorial meetings
- Commerce and English departments started add on courses

July

- Under the monitoring of admission committee, admission to the UG programmes was smooth and transparent. Not a single case of grievance was registered.
- Orientation classes conducted for first year students
- Conducted remedial Coaching classes

August

- conducted orientation programme for first year degree students by all departments
- PTA General Body was convened and the Executive Committee was constituted.
- Registers and files distributed for tutorial system
- conducted internal examination for third and fifth semester
- Prepared Socio economic profile of students
- Departments conducted Lectures and Talks of eminent scholars
- Conducted awareness programmes for students

- Preparation of mentor mentee programme
- Preparations for Extension programme

September

- Preparation college union election
- First Internal for the First semester Degree students
- Organising remedial class for the slow learners.
- Impart guidance to the departments regarding the submission of proposal for Seminars, Minor/Major projects.
- Preparation for Onam celebration
- Arrange NET coaching classes for the post graduate students.
- Organise class-wise PTA meetings

October

- Second internal for the third semester and fifth semester degree students
- Preparations for manuscript Magazine works

November

- Celebration of days
- Second Internal examination for the first semester degree students.
- Submitting the proposals for Seminars, Minor/Major projects to the UGC.
- planning for world bird watching day celebration
- planning for association inauguration
- Preparation for exhibition
- Preparations for identifying biodiversity
- Preparations for Extension programme
- Preparation for celebration – 150 years of paradise lost

December

September

- Remedial Classes were started for the academically weaker students.
- elected college union members
- conducted First Internal for the First semester Degree students
- Mushroom cultivation programme with Ayalkoottam
- Onam celebrations

October

- IQAC visited all the departments, assessed adherence to the guidelines given and reviewed the maintenance of records.
- PTA meetings for all the UG classes were conducted. Feedback on curriculum, infrastructure and academic ambience were taken from the parents.

November

- Keralapiravi celebrations
- This year also a good number of students cleared NET/JRF examinations thanks to the rigorous NET coaching classes arranged.
- Awareness programme – poster exhibition gender equity

December

- NSS Camp orientation
- Preparation for inter college and intra college arts festival

January

- Monitoring the academic events of the Departments.
- First internal examination for the Second, fourth and sixth semester Degree students and PG students.
- Planning for workshops
- Planning for Alumni meetings
- Planning for extension work- Urjakiran – save energy programme

February

- Elicit feedback on teaching and learning from the students.

March

- Constitute audit teams for conducting academic audit and green audit and work out the details and modalities for the same.
- Second internal examination for the second, fourth and sixth semester Degree students and PG students.
- Collect Institutional feedback from the final year students, analyse the feedback and report the findings to the College Council.

- NSS Camp
- English conducted UGC National seminar
- Extension programme – Vaccination awareness programme
- Celebration – 150 years of Paradise lost

January

- Ensured the conduct of the academic/co-curricular programmes of the departments without affecting the regular class.
- Conducted workshops
- Chemistry in daily life – extension programme
- Butterfly / Bird / biodiversity Park

February

- Conducted feed back
- Urjakiran – save energy programme
- UGC National seminar

March

- A team comprising of the coordinator of Bhoomithrasena and a faculty member each from the departments of Botany and Zoology was constituted to conduct the Environmental Audit. IQAC had discussions with the team on variables to be covered and modalities to be followed.
- IQAC gave guidelines to the departments to update their documents and prepare them for the upcoming Academic Audit under its supervision.
- Achievements in Inter zone arts and sports competitions

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	3			
UG	8			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	3			
Others				
Total	14			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	8
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

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1.5 Any new Department/Centre introduced during the year. If yes, give details.

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Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
47	37	10		

2.2 No. of permanent faculty with Ph.D.

19

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	5								

2.4 No. of Guest and Visiting faculty and Temporary faculty

5		
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	8	24	9
Presented papers	13	27	5
Resource Persons		1	4

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Innovative processes adopted by the institution in Teaching and Learning:

1. **Field visit**
2. **Use of ICT in teaching learning**
3. **Conduct of Invited Lectures**
4. **Research article based Seminar presentation**
5. **Providing various facilities like e-notes, webinars etc and using a smart class approach**
6. **Group discussion on topic of general interest**

7. Teach one each one practice initiated by the English department.

2.7 Total No. of actual teaching days during this academic year

181

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- 1. One centralised Internal examination were conducted for all programmes answer papers were evaluated by the course teachers and the valued script were distributed for the students verification. One copy of mark list was displayed at department notice board and another was handed over to the Principal.**
- 2. One more internal examination was conducted by the concerned department**
- 3. Open book examination conducted**
- 4. Peer evaluation was conducted**

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

5		
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2.10 Average percentage of attendance of students

81%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA Functional English	26	27	46			73
BA History	42		17	36		53
B.Com Finance	44	11	59	25		95
BSc Zoology	32	6	38	22		66
BSc Physics	27	7	26	59		92
BSc Plant Science	31		25			81
BSc Chemistry	24	21	42			63
BSc Mathematics	30		57	7		64
M.Com.	13	31	69			100
MA. History	12		75	17		92
MA. English	9		22	56	22	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Review meetings

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	10
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	0
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	2
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	14	9		5
Technical Staff	02			

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Research forum

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	6	2		6
Outlay in Rs. Lakhs	8.03	2.4		8.03

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	4	12	
Non-Peer Review Journals			3
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	2	1			7
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
2			2			

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

2

8

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level 107

National level 8 International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level 1 State level

National level 65 International level

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text" value="3"/>		
NCC	<input type="text"/>	NSS	<input type="text"/>	Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

-
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Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	19.59494	0		19.59494
Class rooms	30	0		30
Laboratories	7	0	UGC	7
Seminar Halls	1	0		1
No. of important equipments purchased (≥ 1 -0 lakh) during the current year.	23	0	UGC	23
Value of the equipment purchased during the year (Rs. in Lakhs)	2.47	0	UGC	2.47
Others				

4.2 Computerization of administration and library

<ul style="list-style-type: none">• OFFICE• LIBRARY• ADMISSION PROCEDURE

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	23969	1874749	424	32190	24120	1906939
Reference Books	1250	539898	119	83687	1369	623585
e-Books	-	-	-	-	-	-
Journals	26	48588	1	3526	27	52114
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	124	8660	-	-	124	8660
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	54	1	10	0	1	8		
Added	0	0	0	0	0	0		
Total	54	1	10	0	1	8		

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Internet access

4.6 Amount spent on maintenance in lakhs :

i) ICT	<input type="text" value="0"/>
ii) Campus Infrastructure and facilities	<input type="text" value="0"/>
iii) Equipments	<input type="text" value="0"/>
iv) Others	<input type="text" value="0"/>
Total :	<input type="text" value="0"/>

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

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5.2 Efforts made by the institution for tracking the progression

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5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
973	120		

(b) No. of students outside the state

1

(c) No. of international students

0

Men	No	%	Women	No	%
	389	35.59		704	64.4

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
411	131	14	421	7	984	470	151	14	450	8	1093

Demand ratio

Dropout % 3.3%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NET coaching conducted by the Department of Commerce
--

No. of students beneficiaries

17

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

1. Career orientation for student's of B. Sc. Zoology by Mr. Divin Murukesh, Faculty, MES College, Mampad.
2. Talk by Smt. P. Gouri , Rtd. Associate Professor, NSS College, Manjeri on 'The Need for Conselling'

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

- Poster exhibition on 'Gender Equity.'**
- Talk by Smt. P Gouri, Rtd. Professor of NSS College, Manjeri as part of International Women's Day Celebration**

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	8	8,000
Financial support from government	54	3,98,500
Financial support from other sources	8	12,000
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

To be vibrant and innovative centre for education, to equip students with knowledge and skills in their chosen stream, inculcate values, identify latent talents, provide opportunities to realise their full potential and make them enlightened.

MISSION

- To provide academic programmes, services, facilities and technologies within the realm of the curricula of the affiliating university, that offers diverse opportunities for learning.
- To constantly update academic and management practices towards total quality management and promotion of quality in all aspects.
- To create and acquire relevant knowledge along with skills and global competencies and disseminate the same among students.
- To promote national integration, human rights, gender equity, eco-consciousness and universal brotherhood.
- To uplift the society disadvantaged sections through inclusive practices.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Involvement of Board of Studies members and other faculty members in syllabus revision

6.3.2 Teaching and Learning

Orientation, remedial teaching, Add-On course, WWS SSP, NET coaching for PG students, mentoring programme. Peer teaching and PSC coaching.

6.3.3 Examination and Evaluation

Regular class test, centralised examination and evaluation at the college level and department level, external examination, participation in CV Camp, evaluation of answer scripts, project evaluation and viva-voce, seminar reports and assignments, and project presentation training

6.3.4 Research and Development

- Minor research projects
- Guideship
- Presentation and publication of research papers
- FDP Programme
- Research forum

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Centralised and department library system
- Computer and language lab
- Well equipped science lab
- ICT based class rooms

6.3.6 Human Resource Management

Anti-ragging cell, Grievance cell, career guidance cell, Women cell, Students counselling cell, training and development programme (ASAP) and recruitment of adhoc employees

6.3.7 Faculty and Staff recruitment

Recruitment via management as per the norms of University of Calicut and Government of Kerala

6.3.8 Industry Interaction / Collaboration

Functioning of ED club in association with District Industries Centre

6.3.9 Admission of Students

Centralised admission process conducted by University of Calicut

6.4 Welfare schemes for

Teaching	Canteen, co-operative store, and PTA scholarship
Non teaching	
Students	

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	no		no	
Administrative	yes	DD	yes	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

No

For PG Programmes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Continuously updating syllabus and examination patterns at par with UGC norms

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil

6.11 Activities and support from the Alumni Association

- Functioning of Department wise Alumni
- Contribution of alumnis' in the form of books and financial aids
- Conducting motivational class by eminent alumnies

6.12 Activities and support from the Parent – Teacher Association

- PTA meeting at regular interval
- PTA awards for academic excellence
- Active involvement of PTA for academic and infrastructure development

6.13 Development programmes for support staff

Staff welfare fund

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Campus cleaning activities
- Planting saplings
- Regular awareness classes on environmental protection.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Bio- diversity conservation awareness Work shop on ‘tasty English’ to enhance skill and aptitude in using English language

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Overall review discussed

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

‘Akshara virunnu’ – contributed books to little kids and students of Government LP school, Manjeri A unique Mentoring system introduced providing opportunity to open before mentors.
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****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

Conducted exhibition and class with regard to Kerala Handloom

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Awareness class on vaccination , financial literacy programme for parents and local community

8. Plans of institution for next year

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____*_*_*_____

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
